

## **REQUIREMENTS AND PROCEDURES IN APPLYING FOR MARRIAGE**

Only marriages between **Filipinos** are solemnized at the Philippine Embassy. The Philippine Embassy has jurisdiction over the Emirate of Abu Dhabi, including Al Ain while the Philippine Consulate General in Dubai has jurisdiction over Dubai and all the northern Emirates.

**\*Filing Time: 8:00AM to 10:00NN (Sunday to Thursday)**

**\*Personal appearance of the contracting parties is required**

### **Requirements:**

- PSA issued Birth Certificate duly authenticated by DFA Manila (1 original and 2 photocopies);
- Transcription copy of birth certificate from the local civil registry in the Philippines, **IF** the PSA issued birth certificate is not clear or readable (1 original and 2 photocopies);
- PSA issued CENOMAR duly authenticated by DFA Manila (1 original and 2 photocopies) with the same information in the birth certificate;
- 3 passport copies of the contracting parties (data page);
- For ages **18-21** during the filing of application, Affidavit of Parental Consent duly authenticated by the DFA Manila (1 original and 2 photocopies);
- For ages **22-25** during the filing of application, Affidavit of Parental Advice duly authenticated by the DFA Manila (1 original and 2 photocopies);
- PSA issued Death Certificate of parents duly authenticated by the DFA Manila, for deceased parents of contracting parties with ages 18 – 25 years old (1 original and 2 photocopies);
- Signed Joint Affidavit of Two Witnesses and their respective 3 passport copies (<http://abudhabipe.dfa.gov.ph/sample-sites/form-downloads>)
- 2 passport-size pictures of the contracting parties; and
- Marriage Counseling Certificate
- Abu Dhabi Visa Page

**In addition, contracting parties are required to submit also the following documents:**

#### **a) For Annulled:**

- Court's Decision and Certificate of Finality of Annulment duly authenticated by DFA Manila (1 original and 2 photocopies); and
- PSA issued Marriage Contract with annotation that the marriage is already annulled/void duly authenticated by DFA Manila (1 original and 2 photocopies)
- PSA issued Marriage Advisory duly authenticated by DFA Manila (1 original and 2 photocopies)

#### **b) For Widow / Widower:**

- PSA issued records of previous marriages duly authenticated by DFA Manila (1 original and 2 photocopies); and
- PSA issued Death Certificate of the deceased spouse duly authenticated by DFA Manila (original and 2 photocopies)
  
- 100 DHS** for the Marriage License  
*There will be a marriage banns or announcement of the marriage to be posted at the premises of the Philippine Embassy for fifteen (15) consecutive working days, after which, the parties may get their Marriage License.*
- 100 DHS** for the Notary of the Joint Affidavit of Witnesses
- 240 DHS** for the solemnization of marriage

**Step 4:** Come back to the Embassy to claim the Marriage License on the scheduled date. At the Embassy, get your queuing number from the Information Counter of the Consular Section. Wait for your number to be called or to appear on the board then proceed to Counter 2 (Civil Registry) to claim the Marriage License. **The contracting parties may now set the date of the wedding based on the availability.**

**Step 5:** Proceed to the cashier to pay **240 DHS** for the solemnization of marriage, and then return the receipt to Counter 2 (Civil Registry).

**Step 6:** Come back on the wedding date, one (1) hour before the scheduled time along with the two (2) witnesses.

### **IMPORTANT:**

\* *The wedding date can only be set upon the release of the Marriage license.*

\* *The contracting parties will be provided with copy of the signed marriage contract after the solemnization of marriage.*

\* *After the marriage, the Embassy sends the documents to the Department of Foreign Affairs (DFA) in Manila every 2<sup>nd</sup> week of the following month for registration to Philippine Statistics Authority (PSA) in Manila.*