

Procedure for the Issuance of a Certificate of Legal Capacity to Contract Marriage (LCCM) for a Filipino intending to marry a non-Filipino

NOTES:

1. *The Philippine Embassy does not solemnize marriages between a Filipino and a foreigner.*
2. **PERSONAL APPEARANCE IS REQUIRED OF BOTH PARTIES DURING FILING AND ISSUANCE OF THE LCCM**

Step 1: Prepare the following requirements:

Required Documents from the Filipino applicant:

- Duly accomplished LCCM form (may be downloaded from the Embassy's website or obtained at the Embassy);
- PSA Birth Certificate;
- PSA CENOMAR;
- One (1) passport copies;
- Two (2) recent passport-size photos;
- Original duly notarized Advice of parents for applicant/s aged 21-25, with Certificate of Authority for a Notarial Act (CANA)
- Original duly notarized Consent of parents for applicant/s aged 18-21, , with Certificate of Authority for a Notarial Act (CANA)

Additional requirements:

- If a widower/widow:
 - If the deceased spouse was Filipino, original death certificate issued by the Philippine Statistics Authority (PSA)
 - If the deceased spouse was a non-Filipino, odeath certificate from issued from home country of dead non-Filipino spouse duly authenticated by the concerned embassy and/or attested by the UAE Ministry of Foreign Affairs and International Cooperation (if not in English, said document must be legally translated into English; original).
 - Original Marriage Certificate issued by the Philippine Statistics Authority (PSA).
 - Original Advisory on Marriage issued by the Philippine Statistics Authority (PSA).
 - Please note that widowers/widows must wait 300 days after the death of his or her spouse before applying for the LCCM.
- For those whose marriages are annulled or were divorced:
 - Philippine Judicial Declaration of Foreign Divorce (for divorced) or Judicial Decree of Nullity of Marriage (for annulled) with Certificate of Finality issued by a competent Philippine Court (original).
 - Original Annotated null and void Marriage Certificate issued by the Philippine Statistics Authority (PSA).

- Original Advisory on Marriage issued by the Philippine Statistics Authority (PSA).
- Certificate of Finality and Court papers for annulment (original)

Documents required from the non-Filipino fiancé/fiancée:

- Original Birth Certificate issued at the applicant's home country duly authenticated by the applicant's respective Embassy or Consulate in the UAE and by the UAE Ministry of Foreign Affairs and International Cooperation (if not in English, said document must be legally translated into English);
- Original Certificate of Civil Status issued at the applicant's home country duly authenticated by the applicant's respective Embassy or Consulate in the UAE and by the UAE Ministry of Foreign Affairs and International Cooperation (if not in English, said document must be legally translated into English);
- If an already married Muslim male, a written notarized Consent of the First Wife (and other wives, if applicable) authenticated by the applicant's Embassy or Consulate in the UAE and/or by the UAE Ministry of Foreign Affairs and International Cooperation (if not in English, said document must be legally translated into English; original);
- One (1) passport copy;
- Two (2) recent passport-size photos;

Step 2: The contracting parties must appear personally at the Embassy to submit the abovementioned documents and apply for a Certificate of Legal Capacity to Contract Marriage. **The filing time for this certificate is from 8:00 AM to 12:00 Noon.**

At the Embassy, get your queuing number from the information counter before you proceed to the Consular Section. Wait for your number to be called or to appear on the board then proceed to Counter C to submit your documents. Wait for your claim stub.

Step 3: Proceed to the cashier to pay 100 AED. Remember to return the yellow copy of the receipt to Counter C.

Step 4: There will be marriage banns or announcement of the marriage to be posted at the premises of the Philippine Embassy for fifteen (15) consecutive working days, after which, if no impediments for the marriage are discovered, the parties may get their Certificate of Legal Capacity to Contract Marriage.

Step 5: Come back to the Embassy to claim the Certificate of Legal Capacity to Contract Marriage. **Releasing time for this certificate is from 3:00 PM to 5:00 PM.** At the Embassy, get your queuing number from the information counter before you proceed to the Consular Section. Wait for your number to be called or to appear on the board then proceed to Counter C to claim the Certificate of Legal Capacity to Contract Marriage.

Step 6: After your marriage outside the Embassy, you may Report your Marriage to the Embassy. See the link for procedures for reporting your marriage at the Philippine Embassy's website.