## **DEPARTMENT OF FOREIGN AFFAIRS**

Philippine Embassy Abu Dhabi, UAE Tel No.: +971 50 813 7836

Date: 05 December 2024

## REQUEST FOR QUOTATION

## Sir / Madam:

Please submit your lowest price quotation for the following items individually described below, subject to the following conditions:

- Quotations submitted to this office will be considered as the final offer. In the event that the price is acceptable, a
  properly accomplished and approved PURCHASE ORDER or JOB ORDER will be served to the
  supplier/contractor. The delivery date will be indicated in the Purchased/Job Order.
- 2. Post hereby reserves the right to reject any/all offers, and accept any/all offers it may consider most economical and advantageous to the Government.
- Goods/Services supplied delivered shall be subject to the usual inspection by the Embassy's Internal Audit or duly authorized representative and
- 4. Payment will only be effective by strict compliance with the usual prescribed accounting and auditing requirements.
- 5. Quotations may be submitted to auh.propertyrecords@gmail.com and deadline for submission of quotations are on 10 December 2024.

10 December 2024.				
Unit	Items Description	Quantity	<b>Unit Cost</b>	Total Cost 5% VAT
PCS	Desktop computers with an approved budget for the contract of AED 15,904.00.  Minimum requirements:  1. Desktop Computer System - Processor: Intel Core i7 (8 cores, 16 threads, 2.5 GHz base, up to 4.9 GHz turbo) - RAM: 64GB DDR4 3200 MHz - Storage: 1TB SSD NVMe Drive - Graphics: Intel UHD Graphics 750 (integrated) - Operating System: Windows 11 Pro (64-bit)  2. Monitor - Size: 27 inches - Resolution: 2560x1440 (QHD) - Panel Type: IPS - Connectivity: 1 x HDMI, 1 x VGA  3. Keyboard and Mouse - Type: Wireless Keyboard and Mouse Combo - Special Features: Full-size keyboard with multimedia keys, compact mouse  4. One (1) year warranty period  5. Software Licenses - Office Suite: Microsoft Office (Lifetime subscription)  6. Delivery - The item must be ready upon payment.  Additional Notes: -Compliance: Energy Star-certified products preferred.	4		
XXXX NOTHING FOLLOWS XXXXXXX				
Total Amount:				
COMPANY NAME / SUPPLIER:				
CONTACT PERSON:				
ADDRESS AND TELEPHONE NYMBER:				
Requested by:  Approved by:				
Signature :			1	$ \wedge $
Printed Name: Designation:	ALLAN G. TAPANG Property Officer	ARVIC V AREVALO BAC Chairperson		